

Southside Community Council - Risk Assessment for:

Description of risk being assessed:	Community Day, 14 th May 2016
Place of work:	Gibbs Entry, Nicolson St., Edinburgh

Known or expected hazards	Measures to be taken to reduce the level of risk:
Adverse weather – wind blowing over display stand and tables	Take some rope to tie them down if necessary.
Adverse weather – rain	Take umbrella, volunteers wear raincoats. Take plastic to cover tables.
Argumentative or aggressive members of the public	Carry a mobile phone to call Police if necessary
Accusations of littering because people discard our literature	Have litter picker and black rubbish bag to gather up discards

People at risk:	Community Council members, members of the public	<i>Level of risk: LOW</i>
Others at Risk:		
Completed by:	P McDowell	Date: 04/05/16

Reviewed by:	
Further action	